CONSULTANCY TERMS OF REFERENCE (TOR)
Consultancy Title: Peacemaking, conflict resolution, DRR, and Early detection of violent extremism
Project/Programme Title; Community social cohesion, Conflict Prevention and Peacebuilding
Duty Station: Kakuma
Duration: 01st August 2022 – 17th August 2022

1. Introduction and Background

Lutheran World Federation (LWF) is a faith-based humanitarian International Non-Governmental Organization implementing programs in emergency relief, rehabilitation, and development in 32 countries across the world. In Kenya, LWF works through its Kenya-Somalia program with operational field Area programs in Kakuma, Dadaab, and Kismayu. LWF has been present in Kakuma since 1992 and works in the three thematic areas of Quality services; primary education and Reception Center Management, Protection and Social cohesion; Youth protection, Child Safeguarding, Social Cohesion, and Livelihoods.

Through the Social cohesion program, LWF is implementing activities geared toward the strengthening of community social cohesion and peace, and conflict resolution. The objective is to address the root causes of conflict, violence, and violent extremism. Among the lessons learned in the implementation of the community social cohesion and peace-building activities is that women and girls, given their natural caregiver role, are central and key stakeholders in peace and conflict resolution efforts peacemakers, mediators, caregivers, etc. However, there is a lack of understanding and appreciation of this important role leading to women and girls being left on the periphery of decision-making processes on key initiatives and programs on conflict resolution, peacemaking, and curbing violent extremism. Out of the many years of work in Kakuma, LWF appreciates the important role of women in promoting peace and social cohesion as well as countering violent extremism and assisting in disaster risk reduction. LWF supports a Women’s Consortium, a caucus for women leadership in the camp, through which women’s empowerment is enhanced through participation in key decision-making processes at the various community leadership levels. Against this background, LWF will be conducting training to equip women leaders, representatives of women groups, and girls, with the requisite knowledge and skills for identifying early signs of violent extremism, causes of community conflicts, and peace-building strategies. The training will also introduce the participants to basic DRR concepts.

2. Objectives of the training

LWF intends to train 250 Women and girls from Kakuma and Kalobeyei camps and the surrounding host community areas targeting women leaders, women groups, and girls of adolescence. The main objective of the training is to improve the basic capacities, skills, and knowledge of the target group in peacemaking, conflict resolution, disaster risk reduction, and violent extremism.

Specific objectives of the training include:

a) To help the participants understand and improve their knowledge and awareness of peacemaking, conflict resolution, disaster risk reduction (DRR), and violent extremism (VE).

b) To equip the participants with skills that will help them identify, report and respond to early signs of disasters and VE in their communities.

c) To help participants understand the vulnerability of girls and women during disasters and the role of women and girls in DRR.
d) To equip participants with skills to improve responses to women and girls in times of disasters and violent extremism reducing further vulnerability

3. **Deliverables and key tasks**
The assignment will be conducted through the successful implementation of the following tasks;

   a) Develop content for the training outlining topics to be covered and the objectives of each session
   b) Inception report
   c) Conduct training for the Women & girls on Peacemaking, Conflict Resolution, DRR, and Early detection of violent extremism in the field
   d) Compile a training report highlighting the lessons learned, post-training evaluation findings, and facilitator’s observations and recommendations.
   e) Share a soft/hard copy of the training module.

4. **Approach and Methodology**
The assignment will involve training for up to 250 women and girls from the refugee and host communities on Peacemaking, conflict resolution, DRR, and early indicators of violent extremism. The consultant is expected to provide a highly participatory training and ensure the assignment is completed within the specified time. The training will be delivered to the women and girls in their communities – so delivery methods should be appropriate and easy to follow. As such, participatory methods including group work and demonstrations should be employed to make the training participatory.

5. **Duration**
This task will be carried out over a period of **up to 19 days** as stipulated below

**Activity Timeline**

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
<th>DAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/08/2022</td>
<td>Online Inception Meeting- clarification on the TOR and feedback discussion on the consultant’s response</td>
<td>1</td>
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<tr>
<td>9-11/08/2022</td>
<td>Revision of the response and work plan, and training modules</td>
<td>3</td>
</tr>
<tr>
<td>12/08/2022</td>
<td>Travel to Kakuma Meeting with the Kakuma team and planning the training</td>
<td>1</td>
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<tr>
<td>13-17/08/2022</td>
<td>Training 50 women in Kalobeyei (divided into 2 groups, for 2 days)</td>
<td>4</td>
</tr>
<tr>
<td>18-22/08/2022</td>
<td>Training 50 women in Kakuma (divided into 2 groups, for 2 days)</td>
<td>4</td>
</tr>
<tr>
<td>23-26/08/2022</td>
<td>Training 50 girls in Kakuma and 50 in Kalobeyei for 2 days each</td>
<td>4</td>
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<tr>
<td>27/08/2022</td>
<td>Traveling back</td>
<td>1</td>
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<tr>
<td>29/08/2022</td>
<td>Submit final report</td>
<td>1</td>
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<tr>
<td><strong>TOTAL NUMBER OF DAYS</strong></td>
<td></td>
<td>19</td>
</tr>
<tr>
<td><strong>WORKING DAYS</strong></td>
<td></td>
<td>18</td>
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6. Deliverables and responsibilities

The consultant will:
1. Submit a technical proposal demonstrating a clear understanding of the ToR and detailed response; methodology and work plan
2. Submit a financial proposal
3. Design a training module/course content
4. Submit an inception report; revised documents (response and workplan incorporating discussion points from the inception meeting)
5. Design and submit a tracking tool for monitoring the application of skills
6. Submit a high-quality report with clear recommendations on how to sustain the skill sets
7. The Consultant trainer will work closely with the Social cohesion Officer and report to the Protection and Social manager.

LWF will:
1. Mobilize and ensure participants attend the training at identified venues according to the timetable provided.
2. Provide all the material and financial and logistical resources needed to facilitate the training
3. Guide and provide technical and administrative support as required throughout the training.
4. Pay as agreed upon in the contract.

7. Accountability and Responsibility

While the LWF Area Manager for Kakuma assumes the overall responsibility for contract management, the consultant will work directly and closely with the Protection and Social Cohesion Manager and, supported by the Technical Advisor Education and Child Protection on technical matters of the works.

8. Competencies and skills and qualifications

Key Qualifications
The successful consultant trainer will be required to have:
1. Postgraduate qualifications in Conflict Studies. Qualifications in gender studies will be an added advantage.
2. Extensive experience in P/CVE and gender programming and work
3. Experience in designing and facilitating P/CVE and gender training
4. Ability to work under a tight schedule and deliver good quality reports
5. Evidence of work done previously

9. How to apply:

Interested and qualified consultant(s) should submit a technical proposal demonstrating a clear understanding and response to the TOR, and a detailed Financial Proposal (separately). The same should be accompanied with your CVs (3 pages Maximum per CV) containing a comprehensive profile of similar or comparable consultancies or engagements, daily consultancy rates (in Kenya Shillings per day), and referees.

The applications should be submitted electronically to; procurement.nairobi@lutheranworld.org, with the e-mail subject line, clearly marked; Peacemaking, Conflict Resolution, DRR and Early Detection of Violent Extremism - PCR-EVI/8/22.

The deadline for submission of applications is Friday 5th August, 2022 at 5:00pm East African Time.