



THE
LUTHERAN
WORLD
FEDERATION

Department
for World Service

member of **actalliance**

TENDER NOTICE

Lutheran World Federation is seeking bids for the:

1. Supply and delivery of 2,744 Desks with metallic Frames for the education sector in the Kakuma Refugee camp.

Complete specifications and dimensions can be retrieved from our website. The following documents must be attached to your bid documents:

1. Copies of the company registration certificate
2. Copies of valid tax compliance certificates
3. Copies of previous experience and references of similar work done (at least 5 references)
4. Copies of the latest bank statement in the name of the bidding company (at least 4 months)
5. Physical address. Email address and day time telephone contacts
6. Completely filled confidential business questionnaire
7. Bids addressed to The **Procurement Committee, Lutheran World Federation, P O Box 40870-00100, Nairobi**, should be dropped at the tender box at our main reception or at the **KAKUMA SUBPROGRAM OFFICE IN KAKUMA** clearly marked “**SUPPLY AND DELIVERY OF SCHOOL DESKS DF 10239**” or at the respective tender boxes in the field locations.
8. Only qualified bidders who meet the above criteria shall be considered. Any form of canvassing shall lead to automatic disqualification.

LWF reserves the right to reject any bids and is not obliged to give reasons for its decision

Closing date: 21st July 2016 on or before 4.00pm