

DAN CHURCH AID

Invitation for Audit Firms for the Audit of 2016 Financial Accounts

Dan Church Aid (DCA) is an International NGO legally registered by NGO Coordination Board in Kenya (Ministry of Devolution and Planning), certificate **OP.218/051/15-224/10127**; and engaged in development and humanitarian assistance to poor rural people in Turkana County in Partnership with Kenyan INGOs, NGOs and Civil Society Organizations.

Dan Church Aid would like to engage an Authorized and Certified Audit Firm to undertake the audit of its Office Running Books of Accounts. The organization uses modified cash basis computerized accounting with ERP software system and the financial period runs from January through December each year.

Audit Requirement

As per the standing guideline and requirement of NGO board Kenya, we would like to invite interested and qualified Audit firms by submitting the following documents.

- Experience and Qualification of Auditors to be involved in the audit.
- The audit firm's profile and renewed license for the current FY 2016
- Description of Audit Approach,
- Estimated time to accomplish the audit work
- Audit Fee.

The volume of the Audit work can be assessed by visiting our office (8:00AM – 5:00 PM) Monday-Friday. Interested applicants shall collect terms of reference (RFA) from DCA office starting from 16th of December 2016 to 22th of December 2016 (from 8:00 AM – 5:00 PM)

Audit firms should submit their financial and technical proposals in a separate two envelopes (technical and financial separately) with sealed and stamped envelope on or before 22nd of December 2016 before close of the business (5:00 PM.)

DanChurchAid Ethiopia/Kenya office

Gitanga Road, off James Gichuru opposite Braeburn School.

Nairobi