

**LUTHERAN WORLD FEDERATION
P O BOX 40870-00100
NAIROBI
Procurement Department
Tel: 0716700512**

March 10, 2020

OUR REF: DF NO.29421

RE: REQUEST FOR QUOTATION

Please quote for the item(s) listed below and drop your quotations in sealed envelopes addressed to the procurement committee in the tender Box at our office, Lutheran World Federation, Gitanga Road by 24th March, 2020 before 4.00pm.

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
Provision of School uniforms for learners in schools in Kakuma					
1	Tailor and Supply School uniforms for learners as per the sample materials, drawings and sizes provided	pieces	3750		
2	Note that all orders shall be less VAT. LWF shall process exemption certificate for the successful bidder after delivery of the supplies.				
3	Pieces of Sample materials to be Collected from Agnes in the Logistics Office.				
4					
5					
6					
7					

1. Clearly indicate VAT figures SEPARATELY where applicable
2. Kindly indicate Delivery and lead times where applicable
3. Only successful bidders will be contacted.

Yours faithfully

**Agnes Kidamba,
Logistics Officer.**