



THE  
LUTHERAN  
WORLD  
FEDERATION

Department  
for World Service

member of **actalliance**

www.lwf-kenya.org

**CONFIDENTIAL BUSINESS QUESTIONNAIRE**  
**(Must be filled by all applicants who choose to participate in this tender)**

You are requested to give particulars called for below whichever applies to your type of business.

You are advised that giving wrong or false information on this form will lead to automatic disqualification.

**PART 1: GENERAL INFORMATION**

Name of Business .....

Location of Business Premises /Street/Road .....

Company's Telephone No.....

Email address: .....

Contact Person (Full names and Telephone No.).....

Plot No. .... Trade license No. .... (*Attach copy*)

Nature of business .....

VAT no. .... (*Attach copy*). PIN No. .... (*Attach copy*)

Valid Tax compliance Certificate ..... (*Attach copy*)

Maximum value of Business you can do at any particular time .....

Name of your Bankers ..... Branch .....

At least six months bank statement ..... (*Attach certified copies*)

Lutheran World Federation  
Department for World Service  
Kenya – Djibouti Program

P.O: Box 40 870, GPO 00100 Nairobi, Kenya  
Tel. +254 732 818 818 / +254 723 115 737  
Visiting address: Gitanga Road, Lavington

**Part 2(a) - Sole Proprietor:**

Your name in Full.....

Nationality ..... Country of origin .....

**Part 2(b) Partnership**

**Give Details as follows**

	<b>Name</b>	<b>Nationality</b>	<b>Citizenship Details</b>	<b>Shares</b>
1.				
2.				
3.				

**Part 2 (c) - Registered Company**

Private or Public .....

Company Profile (attach)

State Nominal and issued Capital

Company Nominal Kshs .....

Company Issued Kshs .....

**Give Details as follows**

	<b>Name</b>	<b>Nationality</b>	<b>Citizenship Details</b>	<b>Shares</b>
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....

*If Citizen indicate citizenship details whether By Birth, Naturalization or Registration.*

**Date** .....

**Signature of Tenderer** .....

**OFFICIAL RUMBER STAMP**

LUTHERISCHER WELTBUND  
FÉDÉRATION LUTHÉRIENNE MONDIALE  
FEDERACIÓN LUTERANA MUNDIAL